



Sample Schedule for the Item Writer Self-Paced Learning Program

PNCB

JUL

- Watch our Welcome to the PNCB Team video.
- Confirm your access to PNCB's e-Library.
- Take our Item Writing 201 online learning module, completing with a minimum score of 70%.

AUG

- Complete our online exercise "Building Your Item Writing Skills through Practice."
- Access our online item writing portal and enter the item submitted with your application and the item developed when completing the online exercise.
- Apply new skills learned from the online tasks to improve your item.
- Review this year's item writing assignment and the exam's content outline, and begin planning ideas for your remaining 5 items.

SEPT

- Add at least 2 newly written items to the item writing portal by September 15th.
- Participate in a 90-minute webinar (date to be announced) with PNCB mentors and other item writers to review and discuss items.

OCT

- Continue writing items for your assignment and submit for mentor review and feedback by October 27th.

NOV

- Continue item writing to complete your assignment.
- Review mentor feedback for submitted items to revise and polish your items for final submission.

DEC

- Submit your 7 items to PNCB by 12/1/2024.
- Complete the CE Evaluation for the Self-Paced Item Writer Learning Program.
- By end of the month, PNCB will credit you with CE benefits for items meeting requirements.

PNCB

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