



# Your Certified Pediatric Nurse Exam

*Preparing and Using Your Code Benefit to Apply*



# Your No Pass, No Pay Benefit for CPN Certification

## Why Get Certified

Certification can help you stand out where you work and when seeking promotions. Holding certification can increase confidence in clinical abilities and provide personal satisfaction.



## Exam Eligibility

You will need 1800 hours of pediatric clinical practice within the past 24 months as an RN **or** a minimum of 5 years as an RN in pediatric nursing and 3,000 hours in pediatric nursing within the last 5 years with a minimum of 1000 hours within the past 24 months. You also need a current, active, unrestricted RN license.

## The No Pass, No Pay Benefit

If you are unsuccessful on PNCB's CPN exam, there is no charge for the exam fee. You use your employer's special charge code to apply.



2

## 2 Test Attempts Per Year

Unsuccessful testers can take the exam a second time during each of our 12-month agreement periods.

4

## 4 Test Attempts Max

Testers may use an employer's code benefit a maximum of four times over the life of their career.

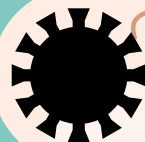
!

## Counting Your Code Use & No-Show Rule

Follow through on your commitment to test after applying and receiving your eligibility email. Cancelling a test appointment without rescheduling or not scheduling to test counts as one use of the code. If you do not show up for your scheduled appointment ("no-show"), then you cannot use the code benefit again in the future.

## Now You Can Test at Home!

You now have a choice about where and how to test! Choose between live remote proctoring at home or other secure quiet place without interruptions or in-person at a testing center. [Compare choices.](#)



## Pandemic Protocols

If testing in-person, COVID-19 notices and policies from Prometric Testing Centers are posted at:

<https://www.prometric.com/covid-19-update/test-center-policies>

# Preparing for Your Exam

## Download the Content Outline

The [content outline/test blueprint](#) is your #1 tool to start your study. It describes all subject areas covered by the exam and questions per category. Walk through each line item to assess strong and weak areas.



## Use the Readiness Checklist

Use PNCB's [checklist](#) to maximize support and success for your CPN exam. Details about how to use the content outline and create a study plan are included.

## Check the Reference List

CPN experts who write exam questions develop them from the textbooks on the [reference list](#). PNCB recommends you use 1 pediatric nursing textbook that you are familiar with to review for the exam. This text should also focus on the subject areas covered by the CPN exam content outline. PNCB does not endorse a specific text.

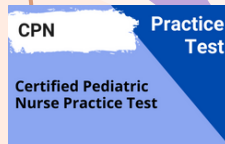


## See PNCB's Sample Questions

Quiz yourself with PNCB [sample questions](#). You will be able to see the correct answers and a reference citation. PNCB also offers 3 affordable practice tests for more questions.

## Explore PNCB Practice Tests

Use PNCB [practice tests](#) to enhance critical thinking skills. Two modules include detailed rationales for what makes an answer right or wrong. One module is a drill of 100 questions with answers. Use practice tests early and often, well before your exam date. Look for the blue CPN practice test images.



## Manage Test Anxiety

PNCB's [Test-taking Strategies](#) resource is a free PowerPoint developed to help you learn exam preparation tips, strategies for answering multiple-choice exam questions, and techniques to manage test anxiety.

## Ask What's Available Here

Ask your clinical education / staff development teams, supervisors, and colleagues who have tested what resources are available where you work. Some employers offer unit libraries, hospital libraries, mentoring, review courses, and other support to help you get ready.



## Understand Exam Ethics

Do you know what you can and can't say about exam content? Use PNCB's exam [ethics toolkit](#) to learn what specific behaviors and practices are prohibited. Don't risk consequences for yourself or other nurses.

# Application Tips & Testing Timelines

## 90-Day Testing Window

How soon are you ready to test after applying? After you submit your online exam application, PNCB emails your 90-day window within 2-3 weeks of application approval.



## Entering Your Code

When you fill out the online application, please paste or type the exact 16-digit code in the application. Any extra spaces pasted at the beginning or end will mistakenly count as a digit.



## Be Sure to Checkout

Even though there is no fee for your application when using your code, please remember to click the "Submit Payment" button on the checkout screen so the transaction will complete. This tells PNCB your application is ready for processing.



## Watch Your Inbox

Within 2-3 weeks after submitting your application, PNCB emails approval and instructions on how to schedule your exam.



## Read Your Candidate Handbook

The candidate handbook outlines important policies. It explains name changes, required IDs, late arrival, cancelling, rescheduling, what is not allowed at the test center/remote exam, and more.



## Schedule Your Exam

Set your exam appointment within 2 weeks of being notified. Testing seats fill quickly. Schedule your exam appointment within 2 weeks even if you want to test later in your 90-day window.



## Check Your 2 IDs

You must present two forms of identification, one with a current photo. Both forms of ID must be current, and both must include your current legal name and signature.



## Receive Your Official Results Email

Your official results arrive by email 2-3 weeks after testing. If you pass, you will receive a wall certificate in 6-8 weeks by mail. You can order a CPN [lapel pin here](#) after your email arrives.



## Applying for a CPN Exam using a No Pass, No Pay Charge Code

First, know where resources are on the PNCB website.

The screenshot shows the PNCB website home page. A green arrow points from the text 'Click here or here' to the 'NO PASS, NO PAY' link in the navigation bar. The main content area features a large illustration of a person taking an exam at home, with a thought bubble containing the CPN logo. Below this, there are three colored boxes: 'BECOME CERTIFIED' (orange), 'RECEIVED CREDENTIALS' (blue), and 'LEARN FROM EXPERTS' (red). Each box contains a circular image of a person and a button to get started or learn more.

**Take the CPN Exam at Home!**

Now RNs have a choice of where and how to take the Certified Pediatric Nurse exam! Live remote proctoring is convenient and user-friendly.

[Learn more](#)

< 2/5 >

**BECOME CERTIFIED**

Make it official. Earn certification for your career and your patients from the leader in pediatric nursing.

[Get started](#)

**RECEIVED CREDENTIALS**

You worked hard to get certified. Learn about the process and timeline for staying certified.

[Show me how](#)

**LEARN FROM EXPERTS**

100+ hours of CE: From free modules to in-depth Pediatric Updates, nurses, students, and APRNs benefit.

[Learn More](#)

Then click "Apply for CPN certification"

The screenshot shows the PNCB website 'Certifications' page. A green arrow points from the text 'Apply for CPN certification' to the link at the bottom of the page. The page features a large orange banner with the PNCB logo and the text 'Certifications'. Below the banner, there are three circular images of people and a button to 'TAKE A PRACTICE TEST'. The main content area is titled 'Ready to earn your certification?' and contains text about the benefits of PNCB certification. At the bottom, there is a section titled 'Certified Pediatric Nurse - CPN' with a link to 'Apply for CPN certification - live remote proctoring now available!'.

**Certifications**

Make it official. Earn certification for your career and your patients from the leader in pediatric nursing.

**Ready to earn your certification?**

PNCB certifications empower nursing professionals to practice confidently with every child and adolescent in their care. Children and teens aren't little adults. They need expert clinicians in hospitals, schools, pediatric practices, specialty clinics, home health care, or any other setting where youth physical and emotional well-being needs support. Nurses must understand how children develop and thrive to help them achieve the best life possible, now and in the future.

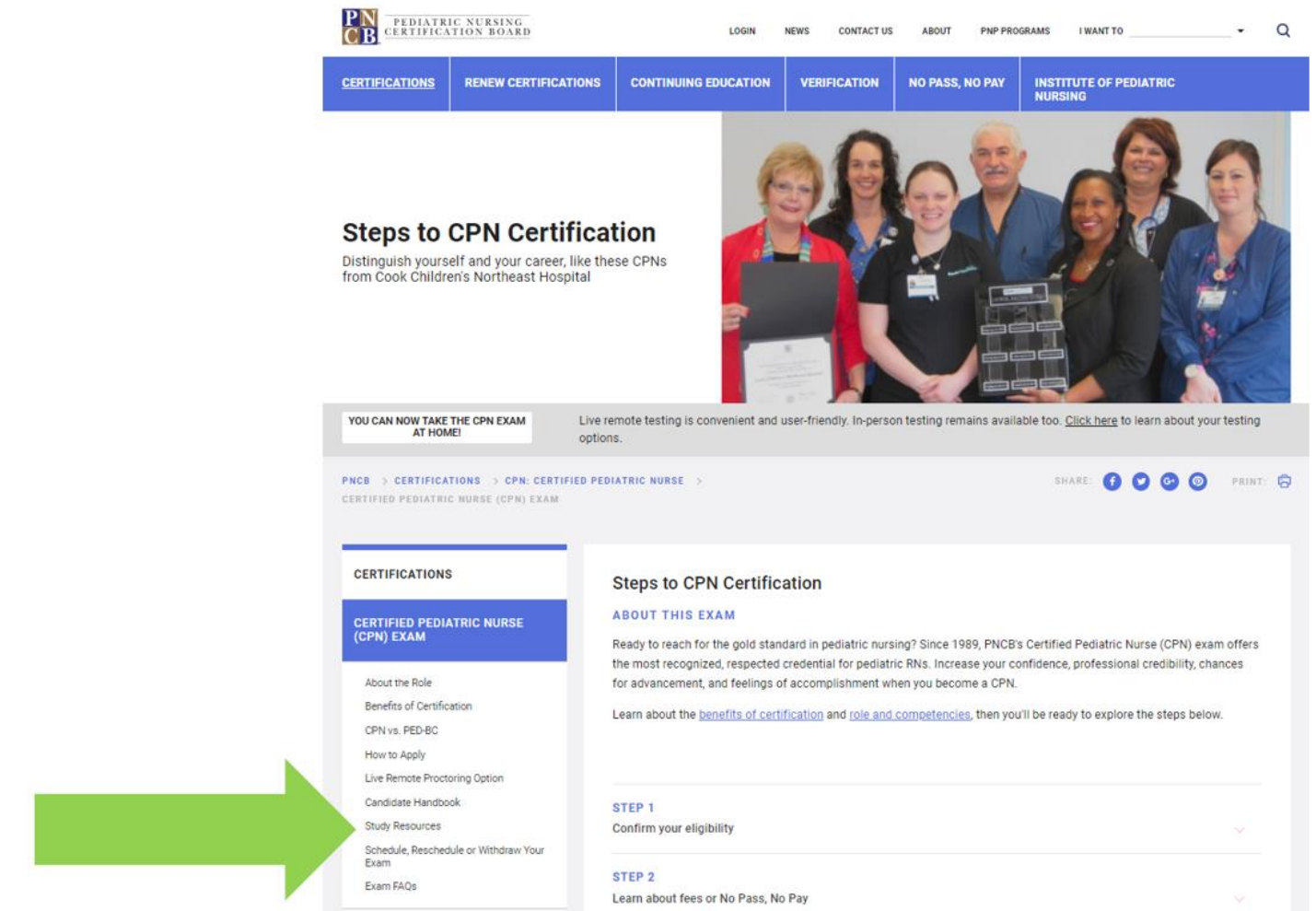
PNCB offers 4 types of certification exams to assess the knowledge and critical thinking of pediatric nursing professionals. More than 50,000 actively certified nurses rely on their PNCB credentials to prove they've met the highest standard in the unique specialty of pediatrics.

**Certified Pediatric Nurse - CPN**

As a nurse, you want to be at your peak when practicing. As a pediatric nurse, you're passionate about making a meaningful impact on child health. Make it official with CPN certification. The CPN examination validates the knowledge and expertise of pediatric nurses beyond basic RN licensure. Eligible RNs practice in a variety of roles and settings. In a 2020 PNCB survey, 83% of health care leaders stated that they prefer to hire a CPN over a pediatric nurse without the CPN credential. More than 94% of CPNs recertified for 2021. See a [video](#) about why you should get certified. Tell your employer about [no-risk testing](#) if our No Pass, No Pay benefit is not offered where you work.

[Apply for CPN certification - live remote proctoring now available!](#)

On the left or in the mobile navigation, you will see links to Study Resources, Scheduling, Live Remote Proctoring, and more.



The screenshot shows the PNCB (Pediatric Nursing Certification Board) website. The top navigation bar includes links for LOGIN, NEWS, CONTACT US, ABOUT, PNP PROGRAMS, and I WANT TO. Below this is a blue header with tabs for CERTIFICATIONS, RENEW CERTIFICATIONS, CONTINUING EDUCATION, VERIFICATION, NO PASS, NO PAY, and INSTITUTE OF PEDIATRIC NURSING. The main content area features a large image of a group of healthcare professionals, with the text "Steps to CPN Certification" and "Distinguish yourself and your career, like these CPNs from Cook Children's Northeast Hospital". Below the image, a banner states "YOU CAN NOW TAKE THE CPN EXAM AT HOME!" and mentions live remote testing. The left sidebar contains a "CERTIFICATIONS" section with a link to "CERTIFIED PEDIATRIC NURSE (CPN) EXAM". The main content area displays "Steps to CPN Certification" with an "ABOUT THIS EXAM" section and two steps: "STEP 1: Confirm your eligibility" and "STEP 2: Learn about fees or No Pass, No Pay". A large green arrow points to the "CERTIFICATIONS" sidebar menu.

Under Step 5, you can start an application (and create an account if you don't already have one with PNCB).

## STEP 5

### Apply

[Apply for the CPN exam here.](#) If your employer does not offer our charge code benefit, invite your leadership to explore [No Pass, No Pay](#) using this [justification letter](#).



You will then be asked to register with our site, or to log in, if you have previously registered:

MY PNCB HOME NEWS CONTACT US SITE MAP

**PNCB** PEDIATRIC NURSING CERTIFICATION BOARD

Edit Shopping Cart Welcome,

CPN CPNP-PC CPNP-AC PMHS Verification No Pass, No Pay Modules/CE Resources/Community Faculty/Employers About

Username

Password

Login

Forgot Password?

New Customer? Click here

Next

Once you have logged in, select “Exam Applications & Name Change Form” from your left navigation.

Welcome to your PNCB portal,  
Jaime Mahoney

**Navigation**

Use these links to find what you need:

- Your Account, Contact Information & Wallet Card
- Exam Applications & Name Change Form
- Marketplace: Order CE, practice tests, paper pins & more
- Access My Ordered Online Modules
- ReCert Tracker & CE Certificates
- Order Self Verification: I am Certified
- Order Verification: I am an Employer/Third Party
- Log Off

**Message History**

Messages to View

5

[view all](#)

Message History Report

On the next screen, select the “CPN Application” button for the testing format of your choice:

OR

CPN *TEST CENTER* EXAM APPLICATION	CPN *REMOTE* EXAM APPLICATION
CPNP-PC EXAM APPLICATION	CPNP-AC EXAM APPLICATION
PMHS *TEST CENTER* EXAM APPLICATION	NAME CHANGE APPLICATION

Then click, “Create a New Application.”


### Submission History

Application: Initial Application  
For: Certified Pediatric Nurse (CPN)

APPLICATION	TOPIC	APPLICANT	STATUS
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CREATE NEW APPLICATION

Read the initial exam instructions and click, “Next” at the bottom of the screen:



**Certified Pediatric Nurse (CPN)  
Exam Application**

Thank you for choosing PNCB's **Certified Pediatric Nurse (CPN)** exam!

This online application takes about 15 minutes. For questions about this process, contact [exam@pncb.org](mailto:exam@pncb.org).

**Cost:**

If applying with a No Pass, No Pay employer charge code: No fee.

If paying by credit card or e-check: \$300 (includes \$100 nonrefundable registration fee). If you need to re-apply, the cost is \$245 (nonrefundable).

If you are a current member of the Society of Pediatric Nurses (SPN): \$255 for your initial exam application with membership card upload and promo code. This discount is not eligible for No Pass, No Pay or retesting.

Next



Select whether you will be using the No Pass, No Pay benefit:

**Note:** You must make your selection at this point. If you self-pay your exam application and submit, you cannot be moved to the No Pass, No Pay program at a later point.

## No Pass, No Pay Benefit

I have a No Pass, No Pay code.\*

☐ No

☒ Yes

Not sure if your employer participates? Contact [nnp@pncb.org](mailto:nnp@pncb.org) before you apply. No Pass, No Pay benefits cannot be applied after an application has been submitted.

Next

Select your facility from the menu, input your 16-digit alphanumeric charge code, and read the attestation statements. Be sure there are no spaces after the letters/numbers in your code, especially if you paste the code from an email. This field will only accept 16 characters.

### NPNP Verification

**Employer**

AU Medical Center, Inc.  
Adventist HealthCare Shady Grove Medical Center  
Advocate Children's Hospital  
Akron Children's Hospital  
Alaska Native Medical Center  
All Children's Hospital  
Ann & Robert H. Lurie Children's Hospital of Chicago  
Arnold Palmer Hospital for Children  
Baptist Hospitals of Southeast Texas  
BayCare Health System  
Beacon Children's Hospital  
Bon Secours St. Mary's Hospital  
Boston Children's Hospital  
Bronson Methodist Hospital  
CHOA - Children's Healthcare of Atlanta  
CHOA - Hughes Spalding Children's Hospital  
CHOA - Sibley Heart Center Cardiology  
CJW Medical Center  
Cape Fear Valley Health System  
Carilion Clinic Children's Hospital

Choose your employer's name

**Authorization Code**

Enter your code

**By entering the above Employer and Charge code, I am agreeing to the following terms and conditions:**

**I am authorized** to use the above charge code as directed by an official designee at my hospital.

**I understand** that the PNCB will release my name to my employer for No Pass, No Pay invoicing purposes. I also understand that my employer will be notified with the names of applicants prior to an exam and thus can infer my pass/fail status.

**I agree** to contact the PNCB should I change employers prior to my exam. I understand that I may still take the exam but will need to make payment arrangements with the PNCB unless my new employer also participates in No Pass, No Pay or streamlined invoicing.


Next

Agree to the terms and conditions:

## Terms and Conditions

- I understand that I have 90 days to test after my application is processed. Processing takes 1-2 weeks after my application is complete, so I am prepared to schedule my exam soon after submitting this application.
- I understand that failure to schedule my exam or to appear for testing will result in forfeiture of exam fees. If using No Pass, No Pay, it will count as 1 use of my charge code.
- I understand that I can extend my 90-day testing window for a fee but must follow the deadlines and procedures as outlined in the Candidate Testing Handbook. Extensions are not available for No Pass, No Pay.

### Exam Terms\*

☐ I have read and agree to the above terms and conditions. 

Next

Verify your profile information:

## Profile

Please review your information below for accuracy. You must use your legal name on your driver's license or other government issued identification. For details on legal name and forms of identification required at the testing center, see the [Candidate Handbook](#).

Use proper capitalization and punctuation when updating/entering information so official documents like wallet cards look professional and any mailings are not delayed/undeliverable.

In the top section: you can use the edit button to change your name, but name changes also require completion of our formal [name change form](#).

In the bottom section: click each tab to add or review Addresses, Online Information, and Phone Numbers, and make edits if needed. An address, email address, and phone number are required.

### Customer Information

Jaime Mahoney  
123 Fake Street  
Fake City, MD 12345

nnp@pncb.org

(123) 456-7890

 edit

Addresses

Online Information

Phone Numbers

### Addresses

#### ★ Home Address

 delete  edit

123 Fake Street  
Fake City, MD 12345

#### ☆ Billing

 delete  edit

123 Fake Street  
Fake City, MD 12345

 add new

Next

On the next screen, confirm additional information such as the last four digits of your social security number, your gender identity and ethnicity, your country of citizenship, and your date of birth.

### Additional Profile Information

Please enter the last four digits of SSN (US residents) or last four digits of current RN license (for non-US citizens who reside outside of the US):\*

What is your gender?\*

Select One

What is your ethnicity?\*

Select One

Select your primary country of citizenship:\*

Select One

Please enter your date of birth in MM/DD/YYYY format:\*

Next

Next on one long screen, you will need to read the honor statement attestation, and agree to it.

Honor Statement Attestation:\*

☐ I have read and agree to the PNCB honor statement.

Next

Select your highest degree and the country of your RN nursing education:

### Education Information

Select your highest degree:\*

Select One

Select the country of your RN nursing education:\*

Select One

Next

Complete your employment information:

## Employer Information

What is your employment status?\*

Select One



How many years of pediatric nursing experience have you completed? Please enter a whole number only.\*

Do you provide direct care to pediatric patients? Note that direct care is not a requirement for this exam.\*

☐ Yes

☐ No

What is your employment position?\*

Select One



What is your employment setting?\*

Select One



Do you currently work in a hospital in the US, Canada, US territory, or overseas military facility?\*

☐ No

☐ Yes

Next

Indicate whether you need special exam accommodations and upload the required completed [form](#) if requesting them.

## Special Exam Accommodations

PNCB and Prometric comply with the American with Disabilities Act (ADA) and the Canadians with Disabilities Act. PNCB makes special testing arrangements for any candidate with a professionally diagnosed and documented disability. Under the ADA, a disability is a "physical or mental impairment that substantially limits one or more major life activities." Computer anxiety, test anxiety, or English as a second language are not covered disabilities under the ADA. Testers writing the exam for Canadian advanced practice licensure must contact their jurisdictional regulator for special accommodations.

Do you require ADA exam accommodations?\*

- ☐ No
- ☐ Yes

Applicants taking the exam for US licensure will use our [Special Accommodations Form](#) (link opens in a new window) to request accommodations and document your disability. Our review of your request is dependent upon receipt of this form, which includes two documents that must be completed and returned to PNCB as soon as possible.

This CPN exam application is automatically **saved for 10 days**. After 10 days, you will need to start a new application.

1. You must complete the Request for Special Examination Accommodations.
2. An appropriate licensed professional (nurse practitioner, doctor, psychologist, etc.) must complete the Documentation of Disability-Related Needs.

Upload file with all pages complete.  No file chosen

Next

Indicate which eligibility pathway you are choosing. [Learn more](#) about the pathways.

## You must attest to completing clinical practice hours to meet CPN exam eligibility criteria.

Your checked attestation is subject to audit. In the event of an audit, you and your supervisor will be required to provide written documentation to affirm your attestation.\*

- ☐ I have completed 1,800 hours as an RN in pediatric nursing within the past 24 months.
- ☐ I have completed a minimum of 5 years as an RN in pediatric nursing AND 3,000 hours in pediatric nursing within the last 5 years WITH a minimum of 1,000 hours within the past 24 months. Select this attestation only if unable to meet option 1 above.
- ☐ I have not met either of the above requirements.

Next

Add your license information. You must have at least one current, unencumbered license to apply for the exam.

**A current, active, unencumbered RN or RN/APRN license is required.**

Use the Add button to enter a license, and follow the prompts. Use MM/DD/YYYY format for date.

If a license is already on file below, use Edit to make any updates. Delete any past licenses not in use.

**Manage License**

**Select License State**

Maryland ▼

**Select License Type**

RN License ▼

**Expiration Date**

06/30/2020 

**License**

License Number\*

1111

Save

Cancel

Next



On the next screens, you will be asked if you want to be on PNCB mailing lists, if you are a member of the Society of Pediatric Nurses, and to complete a brief survey.

**Note:** The SPN membership discount is not available to exam candidates using the No Pass, No Pay program.

## Mailing Lists

The PNCB is occasionally requested to release mailing lists from its certificant database to organizations or individuals who have information to distribute by mail. The PNCB reviews this material and determines if it is beneficial to nurses and nurse practitioners or to nursing and credentialing research (examples include conference brochures, CE opportunities, and job vacancies). Currently we receive less than 5 requests per year. Do you authorize the PNCB to release your name and mailing address to senders who have been approved by PNCB?\*

- ☒ Yes  
☐ No

Researchers holding a PNCB certification may request email contact lists from the PNCB for IRB-approved studies about the profession. Currently we receive 2 requests per year. The PNCB reviews the request and associated study documents for approval. Do you authorize the PNCB to release your name and email information to approved senders for nursing research?\*

- ☒ Yes  
☐ No

## Membership Information

Are you a member of the Society of Pediatric Nurses (SPN)?\*

- ☐ Yes  
☒ No

If you are a current SPN member, you can upload a copy of your membership card for a \$45 discount. You will also need to enter the SPN promo code at checkout. This discount is eligible for initial CPN exam applications only. Not available for retesting, free SPN guest membership profiles, or for use with No Pass, No Pay. This discount cannot be retroactively applied, refunded to applications already submitted, or combined with other discounts.

Upload your SPN card if eligible for discount.  No file chosen

Next

## Survey

Please share with us how you learned about our exam. You may mark all that apply.\*

- ☐ Allnurses.com Website
- ☐ Certification or Skills Fair
- ☐ CPN Champion
- ☐ CPN Exam Brochure
- ☐ CPN Poster
- ☐ Colleague
- ☐ Internet Search
- ☐ Journal Ad or Article
- ☐ Magnet Conference
- ☐ National Association of Student Nurses Conference
- ☐ Social Media
- ☐ Society of Pediatric Nurses Conference
- ☐ Society of Pediatric Nurses Email
- ☐ Society of Pediatric Nurses Website
- ☐ Supervisor
- ☐ Other

Which of the following was most influential in your decision to apply for the exam? Please select one.\*

Allnurses.com Website ▼

Next

If you are ready to submit your application, and don't need to provide any additional documentation or make any changes, you can submit your application at this point.

## Ready to submit your application?

Complete the information below then click Next.

### Confirm Completion

Is your application complete and ready to submit? If you click No, your application will be held in a pending status for 10 days then be discarded.\*

☐ No

☒ Yes

Exam Attestation Signature\*

Date:\* 01/19/2022

Next

You will be taken to your portal. Click "Proceed to Checkout."

Proceed to **Checkout**.

Only click **Return to Portal** to abandon your application.

#### Summary

Item	Status	Message
Completion Confirmation	✓	

PROCEED TO CHECKOUT

Return to Portal

Click "Checkout" again.

Confirm Submit

Return to Pending

Checkout

Review your shopping cart contents. **Click the “Submit Payment” button at the bottom right.**

**Note:** The \$100 nonrefundable registration fee does not apply to No Pass, No Pay candidates. Please disregard it.

### Shopping Cart Contents

	Item Description	Quantity	Subtotal
+	Exams: CPN Exam (includes \$100 nonrefundable registration fee)	1	\$300.00

**Total Amount :** \$300.00

### Promotional Code

Do you have a promo code you want to apply? Enter it here and click the 'apply promotional code' button

### Voucher Information

#### Enter a Voucher

Have any vouchers or gift cards?

Enter them here (one at a time):

### Payment Information

**Payment Options :**

Since you are using the No Pass, No Pay program, you should not be prompted for any form of payment, unless you are also paying for other exams or products not associated with the program. **If you selected any CPN practice tests in the same order as your exam application, you will be asked for payment.** *If you are prompted for any type of payment for just applying for the CPN exam (no other products), do not submit your application and contact [nnpn@pncb.org](mailto:nnpn@pncb.org).* The final screen will confirm all the details. Your receipt will be on the next screen.

Receipt

Back to Your Portal

[print invoice](#)

Billing Contact Information

ID: 52822  
Jaime Mahoney  
123 Fake Street  
Fake City, MD 12345

Invoice Information

Statement # 1440314  
Invoice Date 06/05/2018

Invoice Items

Description	Unit Cost	Quantity	Price
Exams: CPN Exam No Pass, No Pay	\$295.00	1	\$0.00
Ship To: Jaime Mahoney   123 Fake Street   Fake City, MD 12345 (ID: 52822)			
Subtotal			\$0.00
Shipping			\$0.00
Sales Tax			\$0.00
Balance Due			\$0.00

### Next Steps:

#### 1. **Eligibility and scheduling a test time:**

Within approximately 2-3 weeks, your application will be processed. You will be notified by email about your 90-day testing window and be instructed to schedule your exam date, time, and location with the test vendor. Check your spam box for your email.

- **Note:** No Pass, No Pay candidates are unable to request extensions because doing so may move a testing window beyond their employer's agreement period.

#### 2. **Read your candidate test booklet:**

This important document describes all aspects of exam administration including what materials are allowed in the testing area and cancellation and rescheduling policies.

[https://www.pncb.org/sites/default/files/resources/PNCB\\_Exam\\_Candidate\\_Handbook.pdf](https://www.pncb.org/sites/default/files/resources/PNCB_Exam_Candidate_Handbook.pdf)

#### 3. **Review the CPN Exam Content Outline/Test Blueprint:**

This is an essential tool to help you study for the exam. It describes all of the subject areas covered by the exam and the number of questions per content domain.

<https://pncb.org/cpn-exam-resources>

#### 4. **Consider PNCB's practice tests:**

Find "CPN" practice tests at:

[https://mypncb.pncb.org/pncbssa/ecssashop.show\\_category?p\\_category\\_id=PREP](https://mypncb.pncb.org/pncbssa/ecssashop.show_category?p_category_id=PREP)

#### 5. **Take the exam:**

Arrive for your test appointment at least 30 minutes before your scheduled time. Be sure to bring 2 forms of ID as described in your candidate handbook. **Your name on the IDs must match the name on your application.** You will see a preliminary, unofficial pass/fail status on-screen after you complete your exam. Official pass/fail notification is emailed 2-3 weeks after testing.

#### 6. **Questions?**

Contact the PNCB at [pncb@pncb.org](mailto:pncb@pncb.org) or 1-888-641-2767 if you have any questions so we can help. We wish you success on your upcoming exam!

Updated 1/25/2024