Volunteer Position

STANDARD SETTING COMMITTEE MEMBER

Annual Time Commitment

Expertise Level

Group Interaction Level

What You Would Do if Selected:
Participate in a one-time event (either 2-day in-person, or 1-day virtual) and engage in the committee’s work to recommend an exam passing standard or cut score. Subject matter expertise is used to establish this qualifying standard for certification.

Time Commitment: 8-16 hours (plus travel time if applicable)

Qualifications & Expertise:
- Earned the associated PNCB credential within the past 2-3 years and maintains credential in an active status.
- Maintains subject matter expertise by completing at least 20 practice hours per week relating to the credential. Practice hours can be direct or indirect: Direct care involves “hands-on” care of patients; indirect care includes nursing roles that impact patient care and influence nursing practice through roles such as management, teaching, research, or consultation.
- Attests to NO conflicts of interest, which include:
  1) serving in a role as PNP program faculty or having oversight of a program related to the credential (not applicable to CPN or PMHS);
  2) current involvement in activities to prepare candidates for the related credential, such as writing materials for, or teaching in, prep or review course(s) or authoring review texts;
  3) serving as item writer for a non-PNCB credentialing exam.

Group Interaction Level: Moderate

Detailed Responsibilities:
- Attend PNCB’s Standard Setting Committee meeting (2-day in-person, or 1-day virtual).
- Participate in group discussions to create a working definition of ‘minimal competence’ or ‘minimal qualification’ for the certification credential.
- Comply with directions provided by the facilitator when rating questions.
- Participate in committee discussions related to ratings, and following discussions, consider whether any re-rating of questions is warranted.
Recognize PNCB’s ownership of items seen during web events by complying fully with the terms of PNCB’s confidentiality agreement and exercising appropriate safeguards to ensure nondisclosure of items.

**Training & Support:**
- Facilitator guidance throughout process

**Benefits:**
- Paid travel, hotel, and meals if the event is in-person
- $150 PNCB voucher (apply towards recertification fees or CE modules)

**Terms:**
Single-meeting event (ad hoc committee)

**Additional Requirements:**
Must sign an annual Confidentiality Agreement which includes attesting to no conflicts of interest (as described above in section on Qualifications & Expertise).

Explore more about how this role is integral to the entire exam development process! Visit PNCB’s [How are PNCB certification exams developed?](#) web page for more information.

**PNCB’s Commitment to Diversity, Equity & Inclusion**

At the heart of PNCB volunteerism is encouraging nurses from all walks of life to come together to elevate child health. Data inform us that our specialty is overwhelmingly Caucasian and female; a core goal of our new strategic plan is to cultivate a diverse, equitable, and inclusive community that fosters a sense of purpose, provides fulfillment, and supports a growing community of pediatric professionals. We value and seek diverse applicants as defined by race, ethnicity, gender, religion, age, sexual orientation, nationality, disability, appearance, professional level, etc. to apply to join our volunteer opportunities.